Dear Neighbour (or name if known)

I am writing as a neighbour/nearby resident. This is a friendly note to make you aware that I/my family are being disturbed by (insert problem eg droppings/feathers/smells/flies and noise) from your property, write address here...

The (insert problem eg droppings/feathers/smells/flies and noise) that disturbs me/my family is (describe problem in as much detail giving times etc where appropriate).

I am sure this is not being done on purpose but the (insert problem eg droppings/feathers/smells/flies and noise) is affecting the enjoyment of my/our home and I would be grateful if you would (describe what they can do to resolve the problem) e.g. [reduce the frequency of bird feeding/reduce the amount of food put out to attract fewer birds/use hanging feeding devices to attract smaller birds/use fewer hanging feeders to attract fewer birds]

Excessive bird feeding can also contribute to rodent activity in the area, especially when there are leftovers or when scraps fall on the floor.

Please do not take this personally, I really hope we can solve this in a friendly way.

Please contact me if you want to discuss this face-to-face (delete this option if not appropriate).

Many thanks.

Name, address and contact details