



Short Term Assessment Unit

SANDBROOK ROAD
AINSDALE

Agenda

- 1) Introductions.
- 2) Code of conduct.
- 3) Recap.
- 4) Service specification.
 - I. Description of the service.
 - II. Service availability and accessibility.
 - III. Service aims and objectives.
 - IV. Individual outcomes.

Code of Conduct

Coproduction Group Code of Conduct.



This is the code of conduct for the Sandbrook Coproduction Group.

A code of conduct is an agreement about how members of the group will behave at the meetings. It tells us what is ok and what is not ok.

Agreements for meetings.



- Everyone is equal in the meeting.
- Don't talk over each other, let one person talk at a time.
- Respect each other's views and listen to other people's opinions.



- Use your hand to tell us you want to join in, so everyone gets a turn to speak.
- The chairperson will ask you to speak one at a time.
- Everyone will be given a chance to share their ideas in the meeting or after if you prefer.



- Information shared at the meeting must be kept confidential.
- Speak clearly and use simple language.
- If you need to take a phone call please step out of the meeting.



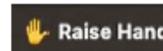
- Stay to the times on the agenda.
- Keep to the point.
- People meeting in person need to remember that there may be people in the meeting but on the computer.



If you are in the meetings on the computer.



- Don't include personal information if you leave messages in the chat.
- Please switch the microphone off when you are not speaking.
- Use the hand up function if you want to say something.
- If you need to have your phone with you, please put it on silent or vibrate.
- If you need to take a call switch the microphone and camera off.



Please follow the code of conduct.

Those arranging the project will lead the meetings and make sure everyone can take part.

You may be asked to leave the meeting if you do not follow the rules.



Short Term Assessment Unit



- Individuals in difficult times When a person needs a more detailed assessment, they can stay in the accommodation. This gives us more time to understand them and their needs.
- Where they live is no longer suitable.

When staying in the unit they will be part of an assessment of their needs so we 'get it right first time' when they return to the community.



We can then plan and prepare the right move for them, with the right support and suitable housing.

Recap of work date

We have held face-to-face meetings and online meetings since September 2022. We met to share more information about the plans for the Short-Term Assessment Unit and to talk about how parents and carers and future users can be part of the design of this new service, including the:

- Decoration and style ideas.
- Sensory room design.
- Furnishings and lighting.
- Outdoor and shared spaces.

This is now complete and the 3rd phase is to start work on the service specification.

Description of the service

What is the STAU?

Service availability and accessibility

Availability of this service must be adequate to ensure the needs of the service users are met through personal and technology enabled care for example.

The provider will be required to ensure that services are fully accessible, including ensuring that all promotional materials, websites, email communications etc. bear in mind the needs of service users and are sensitive to current accessibility guidance relating to visual impairment.

Accessibility refers also to geographic accessibility, which is determined by how easily the client can physically reach the location.

Service objectives

What are the main objectives we want to achieve?

Example: -

Reduction of out of borough placements for instance?

Individual outcomes

What do individuals want to achieve?

Examples: -

'I' statements.

Person centred approach.

Independent living skills.

Questions

