



Planning Services

Magdalen House Trinity Road, Bootle L20 3NJ
Email: planning.department@sefton.gov.uk

Website: <http://www.sefton.gov.uk/planning-building-control/building-control>

Building Regulation Building Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

Please make payments online at

https://www.civicaepay.co.uk/Sefton/Webpay_Public/Webpay/Default.aspx?fund=28 or call 0345 140 0845 (option 8)

1 Applicant details

Name

Address (inc. postcode)

Phone

Email

2 Agent details (where different from the applicant)

Name

Address (inc. postcode)

Phone

Email

3 Location of site to which the building work relates (including postcode)

4 Proposed works

5 Intended use of the building

6 Declaration

This application is deposited in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 12\(2\)\(a\)](#) and is accompanied by the appropriate charge.

I / we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents.

Signature

On behalf of

insert applicants name where the declaration is made by an agent

Date

The use of a building notice to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your building notice depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higher- risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made [here](#). Form created in October 2023.

Ring us on 020 8616 8120.

Where we are. LABC 2a St George Wharf Vauxhall London SW8 2LE

